



*From everyday collection to environmental protection, Think Green.® Think Waste Management.*

## WHAT CAN AND CAN'T BE RECYCLED IN THE PAPER PROCESS

### YES

Cardboard boxes  
Newspapers  
Magazines  
Brochures  
Printed or Typed Reports  
Used Files  
Photocopy Paper & Wrappers  
Paper Binder Dividers  
Letterheads/Forms  
Bond Stock  
Computer Printouts (no carbon)  
Envelopes (even windowed)  
Index Cards/ Sheets  
Invoices  
Manila Folders  
Phone Books  
Writing Paper  
Drawing or Note Paper  
Register Rolls  
Wrapping Paper

### NO

Plastic  
Carbon Paper  
Self Carbonized Paper  
Food Scraps/Wrappers  
Typewriter Ribbons  
Styrofoam  
Sticky Tape  
Adhesive Labels  
Facial Tissue  
Paper Towels  
Cellophane  
Rubber Bands  
Metal Binder Fasteners  
Dead Flowers  
Waxed Cardboard Boxes